

**CAPE FEAR PICKLEBALL CLUB**  
**BOARD MEETING**  
**January 18, 2023, 4:30pm Via Zoom**

**Board Members present:** Holly Manning –President, Jimmy Carlo-Vice President, Anne Coffee-Treasurer, Lisa Cunningham-Secretary, Jackie Sage- Director of Membership, Peter Burrows-Director of Communication, Wayne Bigg-Director of Training, Carol Hunter-Director of Social Events.

**Board Members absent:** Christian Kalwa-Director of Training

**Nonboard Members present:** Lib Wanner-Outreach Committee Chairman

Attendance is sufficient for a quorum. Meeting called to order at 4:31pm

*Motion made to approve the 12/14/22 Annual General Meeting Minutes, motion seconded. The Board voted unanimously to approve the 12/14/22 Annual General Meeting Minutes.*

**Board Member/Committee Reports**

**President-Holly Manning**

Rachel Knowles (Maryann Breault's daughter) requesting CFPC to be a sponsor for the 2023 Raise A Racquet for Domestic Violence charity/tennis tourney. BOD should be in touch with Lisa Cunningham by 2/2/23 to decide what if any amount the CFPC should donate and suggestions of future charities that the club should support.

2nd Annual Casino Night, Saturday, March 4 @ 7-10 pm -Holiday Inn @ WB. 50% of the proceeds will go towards WB Tennis and PB complex. Sponsorships available. Cape Fear Pickleball Club will not be an event sponsor at this time.

**Vice President- Jimmy Carlo**

Equipment boxes at the four locations (RSP, Ashley, Greenfield, NRP) have now been updated to the combination lock system. Individual keys are no longer necessary for access to the equipment storage boxes. The code is the same at all locations: 2015. Access to the four storage boxes is a CFPC membership benefit and we ask that combinations are not shared with nonmembers. Lock combinations will be changed in February.

Jimmy is the contact person for ball replacement. As BOD members or club members see a need for ball replacement, Jimmy should be contacted. Jimmy will put 20-25 balls at Ashley. OSO balls could be considered as they seem more durable in the cold weather but are more expensive than current Franklin ball. Holly will reach out to OSO to see if they are willing to work on us with cost.

Meeting with Mr. Morrison, local attorney advising on our transition to 501c3 went well, however the price he quoted us for his assistance was \$10,000. The BOD will move ahead without him and schedule a meeting with UNCW QENO to get advice on next steps in the 501c3 process.

**Treasurer –Anne Coffee**

Updated December Budget Report –post parade pizza was paid for by credit card, as well as John’s expenses for the lock box. Both of these expenses were paid in 1/2023 but are reflected in 2022 budget. *See full budget spreadsheet in files.*

CFPC Budget Report January 2023

Opening Balance \$20,352.34

**Secretary - Lisa Cunningham**

Update on Hands only CPR training. Wilmington Red Cross will provide hands only CPR training at the Nir Family YMCA.

Date: 2/19/23, 3:30pm (will last approximately 1.5 hours)

Following the training there will be a social event at Flying Machine Brewery.

Signup Genius will be used with RSVP to training and also social event.

**Director of Membership –Jackie Sage**

341 members as of 1/15/23. An additional email reminder for renewal will be sent before the end of the month. Next year club should consider member renewal being done by January 1<sup>st</sup> rather than January 31<sup>st</sup>.

**Director of Communication- Peter Burrows**

Will send out an email about members renewing their membership for 2023.

**Director of Competition-Christian Kalwa**

No report.

**Director of Training-Wayne Bigg Jr.**

Ball machines will be inspected and worked on by Wayne Bigg Sr .

Beginner lessons at Greenfield Lake will return in March 2023, you don't have to be a member for beginner lessons.

Jimmy Carlo and Amy Rusinak will continue with lessons at Beau Rivage through January and February.

Training could include some level up teaching for players who would like to go from 3.0 to 3.5, possible locations include Arrowhead or Ashley High School, possibly weekday evenings.

Wayne will send out a survey to find out what members want in regards to training.

**Director of Social Events – Carol Hunter**

Social events have been planned through April 2023

Plans for the upcoming tournament/fundraising events will need to be discussed further with board members before moving forward with tournament/fundraising plans. There are members who have indicated on their membership forms that are interested in fundraising, BOD should consider reaching out to these members to form a fundraising team. An option for fundraising could be the entertainment & dining coupon books.

Emergency nametags are still available; they will be available at all social events.

**Outreach Committee- Lib Wanner**

Noble Middle School Pickleball Club. January

Continuation of club support each Friday until the end of January (which is the end of their semester). If there is a continue need for the middle school pickleball club, other CFPC members should volunteer to lead. CFPC can supply the equipment. Noble teacher/club sponsor Laurie Caravaglio will get connected to UNCW contact Amelia (Kit) Huelskamp to pursue use of rec majors to assist going forward.

Laurie Caravaglio Teacher, CTE iCode Academy MCS Noble Middle School (910) 350-2112 x 74575	Amelia C. Huelskamp, PhD Program Coordinator and Assistant Professor School of Health and Applied Human Sciences UNC Wilmington 910-962-7308
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Collaborations with YMCASENC. March

Special Needs Pickleball. March 5th 12-1:30 at the Ogden YMCA Activity Center.

Will work with Jane Klippel of the Y and John Smitz of Access Wilmington. Estimating 30 participants. Will need balls, paddles and would like to use the Club's ball machine. The YMCA would also like to offer free pizza and they are seeking a sponsor for that.

Pickleball for All Y Tournament. March 10th-12th at the Ogden YMCA Activity Center.

The tournament is for ages 50+ and for those under 50 as well. The levels are: 3.0, 3.5, 4.0. Need Division Managers (volunteers) running each division. Would like 18 volunteers from the club and would be great to have those with experience running tournaments as well as volunteers to help set up tents/tables/food. Volunteers should contact Jane Klippel.

Jane Klippel/ Active Older Adults Coordinator      YMCA of Southeastern North Carolina 910-251-8196

City of Wilmington-Davis Center Teen Evening or Weekend Play. *April or May*

There is an opportunity to work with the Recreation staff at the Davis Center to create a program for teens to play pickleball either on a weeknight (likely 5-7pm) or on a Saturday. We also may be able to get participation from the Wilmington Police Department and/or the Wilmington Fire Department. Teens would register for the program to provide some structure.

The idea is to engage teens in play by teaching some basics and get them playing games soon as possible. Creativity is needed in designing the format. Possibly have team play, provide t-shirts, have music. Would love to have CFPC members who like to work with teens be involved in program planning and execution. Need to bring some "cool" to the program to keep the teens engaged.

Gabriel Guerra  
Recreation Coordinator  
Davis Center at Maides Park  
1101 Manly Avenue  
Wilmington, NC 28405      910.341.5883

Lib will be stepping down from the Outreach position in the spring after the YMCA tournament. Lib is speaking to a club member who may be interested but if anyone knows of anyone please pass on to

#### **Old Business**

Legion Stadium updated-vendor packet that Anne filled out has been approved. Steve Dayvault will be the acting GC on the line painting process. Everything has to be approved by the city. Club will pay out of current funds for the lining of the courts. The City of Wilmington contact person is Amy Beatty.

Springly manuals for admin and users have been completed. Springly is secure software and will be a widget on our current website. Should be up and running on February 1<sup>st</sup>. There will be additional training for financials for Anne.

#### **New Business**

Policy and Procedures revisions.

*Motion made to move the fiscal year to January 1<sup>st</sup> to December 31<sup>st</sup>. Motion seconded. The Board voted unanimously to move the fiscal year from January 1<sup>st</sup> to December 31<sup>st</sup>.  
1<sup>st</sup>.*

*Motion made to move to the annual meeting from November to December. Motion seconded. Board voted unanimously to move the Annual General Meeting from November to December.*

*Motion made to hold CFPC BOD meetings every other month (March, May, July, September, November 2023). Motion seconded. Board voted unanimously to hold CFPC BOD meetings every other month.*

Beau Rivage Country Club would like to offer the BOD a business membership. Club By Laws state BOD should not receive compensation, Holly and Jimmy will let Beau Rivage we are unable to accept a business membership.

Next meeting March 8<sup>th</sup>, 4:30pm in person at Northeast Library.

*Meeting adjourned at 6:23pm.*