

# **Cape Fear Pickleball Club (CFPC)**

## **Policies & Procedures**

### **G002 Annual Membership Meeting**

**Rev 002 (adopted January 2023)**

The annual membership meeting of the CFPC shall be held on the first Wednesday of December of each year, unless there is compelling reason not to use that date; in this case, the meeting shall be held as soon after that date as is practical. The CFPC Board shall be responsible for making the determination that there is compelling reason to hold the meeting on a different date. At the discretion of the Board, the meeting can be held in person or via Zoom. The annual membership meeting shall have three main purposes: To elect members to the Board of Directors for those positions of the Board whose terms expire at the end of December; To approve the membership dues for the upcoming year; and for current members of the Board to present to the general membership their various reports concerning the primary aspects of the CFPC's operations. Notice of the meeting shall be given to all CFPC members at least ten (10) calendar days before the meeting. The notice shall include; The date, time, and location of the meeting (if in person) or the Zoom link if Board has determined meeting will not be held in person; A list of the Board positions to be voted upon, and the nominees for those positions; The Board-recommended dues for the upcoming year; An agenda for the meeting. The current Secretary of the CFPC shall be responsible for making notice of the meeting available to the CFPC membership. Such notice shall be sent via email to each CFPC member. At the Secretary's discretion, that email may include all of the required information; or it may direct members to the CFPC website, on which all of the required information shall be posted. In addition, and also at her discretion, the Secretary may make the information available via hard copy.